

Submitting a Course Proposal to the FSCC and/or the CCC

Are you submitting a proposal for a NEW course?

IF Yes, is the proposal for a new course that is seeking a GE (CL, CH, CA, CF, CI, D, S, E, Q, P, FYS, FYW, FYOC, FYDT or EPW) attribute?

IF Yes, then submit the proposal to BOTH the FSCC (review of new course proposals) AND the CCC (review of GE attribute(s) for course proposals).\*

Here is a brief overview of the CCC review process:

- 1.! Submit electronically (via email) a signature page, detailed syllabus, and justification for how your course SLOs link to the GE PLOs for the attribute(s) being requested. Your justification should link course content to all of the PLOs for each of the GE designations that you are requesting. GE attribute PLOs and guidelines can be found on the Provost's webpage. Finally, electronic submissions should be emailed to the CCC chair.
- 2.! Upon receipt of the proposal, the CCC chair will place the proposal on an upcoming agenda and, prior to the CCC meeting, distribute the materials to the committee members.
- 3.! The committee meets